

## Hot Candidates!

### Employment rights and obligations

Keeping up with employment regulations can be a challenge when you are busy growing your business.

### Employment relationship problems

If an employment problem arises at work, employers and employees should firstly check the facts. They should talk to each other to try to resolve the problem, possibly involving a support person or union/association representative in the discussion. They can get information about rights and obligations from the Ministry.

If the problem can't be resolved by talking, employees or employers can contact the Ministry on 0800 20 90 20, where calls will be handled in a safe environment. This service is free.

These regulations are continually changing and a great way to keep up with this is to check out the Ministry of Business Innovation & Employment website:  
[www.mbie.govt.nz](http://www.mbie.govt.nz)

### New recruits

**HSE & HR Manager:** A strong background in business and financial management. Proven experience in managing teams and suppliers. Sound knowledge of NZ business compliance obligations and human resources. Available immediately – salary \$60k - \$80k.

**Finance & Management Accountant:** This candidate has extensive experience with roles in New Zealand and Australia. Confident and organized with excellent computer skills. Available Immediately. Salary min \$75k.

**Facility/Project Manager:** A professional with a background in small and large building renovations and maintenance on large complexes. Substantial marine engineering qualifications and experience. Available with 2 week's notice – min \$50k.

**Financial Controller:** A great candidate with a Bachelor of Business in Accounting and experience using a variety of accounting and other computer systems. Previous roles in large organizations in New Zealand and overseas. Great computer skills and positive phone manner. Presents well, honest and trustworthy. Available immediately – salary from \$60k.

**Estimator/Quantity Surveyor:** An engineering professional with management experience and high attention to detail. Extremely motivated and personable. With a background in product sales and design. Available with 4 week's notice – salary approximately \$70k.

**Project Manager:** With a background in engineering and the forces, this candidate brings a variety of skills. Experience in large scale operations ensuring design and standards are maintained to a high level. Available with 4 week's notice – salary negotiable.

**Administration/Accounts:** Extensive experience as an administrator, including accounts payable and accounts receivable. Customer service and solution focused. Proficiently in the use of accounting software and Microsoft Office. Available immediately – salary min \$21 per hour.

**Receptionist:** Very presentable and professional with good administration skills. Versatile and able to pick up new skills quickly. Available immediately – salary \$20 per hour.